

June 10, 2025 PAC Meeting and AGM

Attendees

Cat, Katie, Kaylee, Leah, Sharon, Jennie, Karyn, Mark, April D, Juliana, Marilee, Monica, Lilia, Melissa

Staff Attendees

Kerry

6:34pm Meeting called to order

6:34pm Approval of agenda

First: Marilee

Second: Kaylee

6:35pm Adoption of May Minutes

First: Mark

Second: Leah

6:35pm Principal Report

- Lots of field trips happening
- Registration
 - 7 students moved to Millstream because there are no spots at Lakewood for new school year
 - Only 2 spaces are left in Kindergarten
 - School policy is to only contact parents if their kids don't get into Kindergarten. The school will not notify parents if their child is accepted. If parents haven't been contacted by the school, then their child is registered for kindergarten

- Indigenous day
 - next Friday, June 20th 9am - 2pm
 - Millstream and Lakewood are holding events at both schools
 - The student body will be split into 2 groups. Half will go to Millstream in the morning, with the other half remaining. In the afternoon they will switch. Millstream will do the same.
 - There will be events at both schools such as Lacrosse, crafts, weaving, ring and stick game, knobbies (a hockey like game) etc. These events are based on indigenous games but adapted for the equipment the schools have
 - First time moving that number of students between schools
 - Discussion about how to get parent volunteers to help escort students between schools
 - Kerry would like 2-4 parents per class
 - Suggestion to coordinate with teachers and have teachers email the parents
 - Buddy classes will walk together
 - PAC to post to FaceBook asking parents to contact their child's teacher to volunteer
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- Fun day - June 24
 - Ms. Theologus is coordinating the event
 - Will need parents to run stations
 - Need volunteers for the morning
 - PAC to put up volunteer sign up sheet
 - Games and stations are planned
 - Discussion about connect 4 game to use for fun day
- Stencils
 - Kerry bought pirate themed stencils to paint the pavement
 - They will be applied over the summer
 - This will give game/movement options for students
- Food kiosk
 - There is a food kiosk in the hallway where students can help themselves to snacks.
 - Kerry is working with the company to setup hot lunch for up to 20 students in need
 - It will be a light lunch served out of our kitchen
 - The company caters, the school just needs to serve it
 - The school gives the food containers back and the company cleans them
 - The utensils are compostable
 - Don't need volunteers to serve it. The school staff will do it
 - The lunch will initially be for 20 students in need.
 - Kerry working with administration on putting together a communication to find out those in need of the program
 - There may be a possibility to expand it to those that want to pay for a hot lunch
 - But the focus will be on students in need first
 - Discussion around concern that the hot lunch may single out students in need

- Kerry answers that it has not happened in other schools
- Other schools have adopted the program successfully
- Money for the food kiosk comes from a grant
- Kerry can get additional grant money for the hot lunch program

6:47pm Treasurer report

- The numbers on the report aren't final, as there are some outstanding items, but the values are close
- We exceeded our hopeful revenue by approx. \$13,000
 - Revenue is before expenses
- Bottle drive
 - Although we did not reach our hopeful revenue, we exceeded our previous year's revenue
- Spirit Wear
 - The vendor has committed fraud against many PACs and sports groups
 - She has left the province and is not answering calls
 - We are not getting money back from the vendor.
 - PACs, parents etc, will need to work with their credit card companies to get their money back
 - SPEAC is compiling information. But they can't file a police complaint because they did not deal with the vendor
 - Karyn is filing a police complaint
- Donations
 - Zeffy worked good for soliciting donations
 - People would add an extra donation amount when purchasing their items through Zeffy
- PAC made approx. \$27,000 this year
- Most things were on or under budget
 - The executive will review those items that came in very under budget and re-estimate them for the new school year
- Pizza very successful again this year
 - Short discussion on the need to keep track of "Kerry's Kids".
 - The PAC pays for these pizzas so we need to better track them for accounting purposes
- Gaming account
 - The Hop on Cycling event did not happen this year
 - The budgeted \$2200 for the event was not used and will carry over to next year
- Bambora
 - People are spending more money but with fewer transactions
 - This helps the PAC as we are charged transaction fees. Fewer transactions means we pay less.

7:06pm AGM

- President and Co-President
 - Melissa and Cat will remain as they still have 1 year on their 2 year terms
- Treasurer
 - Asked for volunteers
 - Karyn was the only volunteer
 - First: Leah
 - Second Mark
 - Karyn voted in as Treasurer for another term
- Gaming Co-ordinator
 - Discussion on breaking out the Gaming Co-ordinator role from Treasurer
 - This role will do the licensing applications for 50/50 draws, work with Rafflebox to setup the online events and compile the reports after the events
 - The applications can likely be completed in September for all the events that school year
 - The co-ordinator would need to file the reports after each event
 - Discussion on the role also being responsible for counting money after events
 - Decided the role did not need to do this, in order for the role to be fulfilled
 - Will be supported by Karyn for whoever takes it on
 - Katie volunteered for the position
 - First: Kaylee
 - Second: Apri D
 - Katie voted in as Gaming Co-ordinator
- Secretary
 - Marilee volunteered
 - First: Kaylee
 - Second: Mark
 - Marilee voted in as secretary
- Event co-ordinators
 - Ideally 2-3 people
 - Juliana volunteered and accepted as one of the co-ordinators
 - Will need 1-2 more people
- Volunteer co-ordinator
 - This position will need to be fulfilled as Marilee will be secretary
- Positions that are remaining with their current people
 - SPEAC representative
 - April L (and treasurer for SPEAC)
 - Pizza co-ordinators
 - Cat and Lilia
 - Emergency preparation co-ordinator
 - Mark
 - Communications
 - Sharon

- Fundraising Coordinator and Pizza email
 - Leah
- Members at large
 - Can have 6 members
 - These positions have voting rights
 - There are 3 open positions
 - Current members: Katie, Kaylee, Jennie

Review of 2025/2026 Calendar of Events

- Reviewed the [calendar of events](#) as listed in the agenda.
- Discussed possible events to consider in the new school year.
- This discussion was short, as an in depth discussion will be held in the new school year
- Some events to consider
 - December gift giving event/Santa shop
 - Student made crafts and donations from families
 - Students can then buy these items from a “Santa Shop”
 - The items would be cheap so it is easy for students to afford
 - Family photography night
 - Melissa and Cat learned about this event at SPEAC
 - Other schools have been successful with it
 - Discussion on whether to make it as part of another event
 - Suggestion on pairing with family game night
 - Concern there is not enough capacity at family game night
 - Tabled for further discussion in the fall
 - Other possibilities are:
 - Purdies
 - Coupon Book
 - Smelly pencils
 - Hot lunches like Subway
- However, the PAC needs to consider volunteer fatigue and effort vs cost benefit. Need to be cautious about what fundraisers we do and when we do them.

7:44pm Year end celebrations

- Melissa will send out message to coordinate potluck and drinks
- PAC year end celebration will be evening of June 20th

7:46pm Meeting adjourned